



MEMORANDUM COVER

Subject: Contract Award – New Police Building Furnishings – \$240,000

Strategic Management Plan Pathway: 3. d – invest in the capital project needs of the community

Action Requested: Shall the Board approve the contract to FSI Office in the amount not to exceed \$240,000 for the new Police building furnishings?

Summary: The Police Department solicited competitive proposals for new Police building furnishings. The Request for Proposals (RFP) was publicly advertised and 11 proposals were received.

The Evaluation Committee composed of staff members from the Police Department and the Purchasing Office reviewed the proposals and interviewed FSI Office, JMJ Corporation, OM WorkSpace, Tactical Solutions, and Spacesaver Storage Solutions. Based on the evaluation criteria listed in the RFP, the Evaluation Committee determined that FSI Office and Spacesaver Storage Solutions were the most fully qualified firms and their proposals best suited the County's needs as defined in the RFP.

Staff negotiated a price not to exceed \$240,000 with FSI Office for an evidence room storage system and freestanding furnishings for offices, training rooms, conference rooms, and the community room. Staff negotiated a price not to exceed \$30,000 with Spacesaver Storage Solutions for a records room high density file system and storage shelving for the uniform and equipment room. Per Chapter 2, Section 5 of the County Purchasing Policy, the Spacesaver Storage Solutions contract does not require Board of Supervisors authorization because it is less than \$100,000 and is not included in the resolution.

Staff recommends adoption of the attached resolution.

Fiscal Impact: Funded through the Capital Improvements Program budget

FMS Approval, if Applicable: Yes ☐ No ☐

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:

1. Memorandum
2. Resolution

Agenda Item No.: H-7

Date: April 12, 2011